

Platform	What is it used for	Audio	Video	Mobile friendly	Chat options	Screen sharing	Cost	Distinctive features
GoToMeeting	Online meetings/webinars	Yes, via phone or internet	Yes	Y	Y	Yes; can pass control of your screen to another	\$12/organizer/month and up	Business version allows you to draw on your screen and share with the team
Zoom	Online meetings/webinars	Yes, via phone or internet	Yes	Y, but can be glitchy	Y	Yes; can pass control of your screen to another	Free version (40 min max per meeting); \$15/organizer/month and up	Ideal for large online meetings - organizer can mute all participants to cut background noise; Pro-plan allows administrator to assign someone else to set up meetings
Microsoft Teams	Online meetings/webinars	Yes, via phone or internet	Yes	Y	Y	Yes; can pass control of your screen to another	Free version; \$5.00/user/month and up	Can blur background to cut distraction
Google Hangouts	Online meetings	Yes, via phone or internet	Yes	Y	Y	Yes	Free	Organizer needs a gmail account, but can invite anyone
Slack	Communication on specific projects	n/a	No	Y	Y	n/a	free version; \$6.67/month and up	Combination of email and instant messaging; share files and information in real-time; each project gets its own Slack 'Channel'