

JUNIOR EXHIBITION DESIGNER- PT (20 HOURS PER WEEK)

The Cincinnati Art Museum is seeking a creative and detail oriented individual to join the team in the position of Junior Exhibition Designer in the 3D Design department. This is a part time position, regularly scheduled for 20 hours per week.

Position Summary:

The Junior Exhibit Designer will support the Exhibition Designer in schematic design, design development, and construction documentation for temporary and permanent exhibitions at the museum. Candidates must have the ability to produce design plans and construction details. They must be well versed in construction techniques and CAD software. They must be a good communicator and be able to work on multiple projects simultaneously.

Primary Job Functions:

- Collaborate with the Exhibit Designer on concept sketches (including 3D renderings, hand sketches, and models) and complete photo research for design presentations.
- Assist with drawing objects to scale, floor plans, elevations, and detail drawings of exhibit furniture.
- Provide spatial analysis of museum galleries for installations and considered exhibitions.
- Maintain a working inventory of exhibition display cases and furniture for reuse.
- Review and develop ADA accessibility standards for exhibition and temporary exhibitions.
- Create an accurate, well-documented archive of exhibition design work that is easily accessed by staff.
- Source conservation approved exhibition building material and samples.

Minimum Requirements:

Candidates with a B.A. degree or progress toward a B.A. in exhibition design, architecture, industrial design, theater design or equivalent field of work is required.

Proficiency in Vectorworks (2D and 3D), AutoCad or CAD related software. Vectorworks preferred.

Candidates should have experience in Adobe applications, large format printing, and Microsoft Office applications (including Outlook, Word, and Excel).

Portfolio submission required.

1-2 years of exhibit design within a museum or a museum related environment is preferred.

Apply for Junior Exhibition Designer using the link below:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=347b7c9b-5aac-4d96-ab81-3b32a60f7052&ccId=19000101_000001&jobId=170385&lang=en_US&source=CC4

The Cincinnati Art Museum is an equal opportunity employer and is strongly committed to creating a diverse and inclusive environment where a variety of backgrounds, cultures, orientations, ideas, and talents can flourish.