

## **Project Architect Job Description**

Moody Nolan is currently seeking a Project Architect in our Covington, Kentucky Studio.

### **Responsibilities:**

- Managing multiple projects in a high-energy environment
- Continually evaluate workload and collaborate with Studio Directors to insure appropriate staffing is supplied at the right level of expertise to successfully complete each task assignment.
- Attend and facilitate public meetings
- Market, establish, and sustain current and new clients
- Interact with clients and manage and develop projects including document production
- Provide input in quarterly sales forecasting
- Define project scope, goals and deliverables that support business goals in collaboration with senior management and project stakeholders
- Coach, mentor, and motivate project team members and sub-consultants

### **Qualifications:**

- Professional degree in Architecture
- Architectural registration required, NCARB a plus
- 5-10 years' experience as a RA with strong Revit skills
- Excellent communication skills (oral and written)
- Ability to effectively interact with clients and consultants
- Ability to problem solve effectively
- Strong organizational skills for managing project schedules and tracking and be able to meet aggressive deadlines
- Attention to detail with an emphasis on quality is required
- Strong interpersonal skills including experience with supervising and mentoring staff
- Business travel including airline and overnight required

Moody Nolan is an Equal Opportunity Employer

Job Type: Full-time